

Key features

for collective investments

**keyfacts**[®]

The Financial Services Authority is the independent financial services regulator. It requires us, A J Bell Management Limited and A J Bell Securities Limited, to give you this important information to help you to decide whether to hold collective investments within your Sippdeal product(s). You should read this document carefully so that you understand what you are buying, and then keep it safe for future reference.

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What is a Collective investment?

Collective investments (often described as “funds”) are any form of investment that involves the pooling of investors’ funds. Investors’ contributions are pooled and invested on their behalf by professional fund managers. The most common form of collective investment schemes are unit trusts and Open Ended Investment Companies (OEICs).

Your commitment

You may need to commit to investing for a long time period to achieve a return on some funds.

It is your responsibility to assess the risk of an investment before investing your money.

Funds will generally be subject to a minimum investment. Details can be found in the fund specific information within the ‘Research centre’ in the secure area of www.sippdeal.co.uk.

Once you have placed an order to purchase a collective investment, you will not be able to cancel the order.

The risks

The value of your investments and the income from them can go down as well as up and is not guaranteed. You may get back less than the amount invested.

If you invest in a fund, the degree of risk will depend upon the underlying securities held within the unit trust or OEIC. The risk is likely to be higher where a fund has a high degree of concentration on a particular type of investment or sector than where it is well diversified. Some specific areas of investment which may lead to higher risk are

- smaller companies, the price of which can be more volatile
- overseas investments which may carry an exchange rate risk and may be based in less well regulated jurisdictions
- options, warrants and other highly geared investments – the prices of which are normally volatile.

Information about the risks associated with specific collective investments is available in the ‘Research centre’ within the secure area of www.sippdeal.co.uk and in individual fund managers’ websites.

Non UCITS funds carry additional risks. Please see “What are non UCITS funds?” on page 4.

Do you provide investment advice?

No. Sippdeal’s dealing service for collective investments is provided on an execution only basis. If you need investment advice, you should consult a suitably qualified financial adviser before you deal.

When are deals carried out?

Unit trust and OEIC deals are processed daily, depending on the dealing cut off time for the fund (this varies from fund to fund). Orders received after the dealing cut off time will be executed the next business day.

When do unit trusts and OEICs settle?

There is a standard settlement period of four business days for unit trusts and OEICs.

What can I invest in?

You can deal in unit trusts and OEICs.

You will have access to a wide range of unit trusts and OEICs. Any specially negotiated discounts on unit trusts and OEICs are passed onto you.

You can deal in most unit trust and OEICs online with other unit trusts and OEICs available via telephone dealing. Further details can be found in the Sippdeal funds list.

What is the difference between unit trusts and OEICs?

Both unit trusts and OEICs are open-ended investments. This means that more shares or units can be issued or cancelled according to supply and demand at any stage. There are some key differences

- unit trusts issue units and OEICs issue shares
- unit trusts generally have two prices, a bid price at which you sell and an offer price at which you buy. OEICs have one price called the single price at which you buy and sell.

What do unit trusts and OEICs invest in?

This will depend on the fund's specific investment objectives and could include equities (UK and overseas), company and government bonds (UK and overseas), property, derivatives and cash.

What is the difference between income and accumulation units?

Unit trusts and OEICs are usually issued in two classes – income (or sometimes called distribution units) and accumulation units. Income units pay out a distribution of the income derived from the fund whereas accumulation units retain this cash within the fund.

How do I get more information about unit trusts and OEICs?

The 'Research centre' within the secure area of the Sippdeal dealing site contains comprehensive research, analysis and news on funds. You can search for information by fund name or keyword or by browsing the fund manager or sector.

How can I find out about the past performance of a unit trust or OEIC?

The 'Research centre' within the Sippdeal dealing site contains comprehensive fund performance data.

What are non UCITS funds?

The UCITS (Undertakings for Collective Investment in Transferable Securities) framework provides a set of European standards for the operation of collective investment funds with the intention that funds may be sold across the EU. It places restrictions on the nature of underlying investments and the proportions in which they may be held within a UCITS fund. This tends to restrict the risk which may be taken by the manager of a UCITS fund. Non UCITS funds are those which do not comply with the UCITS framework and such funds are likely to carry a higher degree of risk. In some cases the risk may be so high that you could lose all the money you have invested.

Can I use the Sippdeal dealing service to deal in funds outside my SIPP, ISA or dealing account?

No. We only accept instructions to deal in funds within your Sippdeal SIPP, ISA or Dealing Account.

What charges do I pay for investing in unit trusts and OEICs?

Dealing charges apply when you choose to buy or sell a unit trust or OEIC. Please read our charges and rates. In addition, unit trust managers normally charge investors an initial charge and annual management charge. We have negotiated special discounted rates with the unit trust managers for initial and annual management charges. See our funds list for more details.

Do I pay tax on any income or gains within my Sippdeal SIPP or Sippdeal ISA portfolios?

No, there is no tax to pay on any income or capital gains from investments held within your Sippdeal SIPP or ISA. Tax deducted at source on dividends however, cannot be reclaimed.

How do I obtain a valuation for my investments?

Once your Sippdeal account has been opened, you are able to access the secure area of the Sippdeal website and, you will be able to see a current valuation of your investment portfolio(s).

How can I monitor the value of my SIPP, ISA or dealing account?

You can easily monitor the value of your investments by viewing your portfolios online. You can access your portfolios by logging into Sippdeal and then selecting the product portfolio you want to view from your account summary page.

What should I do if I have a complaint?

If you are in any way dissatisfied with our service you should contact us at the contact details below. We will deal with any complaint promptly and efficiently.

Sippdeal
Trafford House
Chester Road
Manchester
M32 0RS

Email: enquiry@sippdeal.co.uk
Tel: 0845 54 32 6090

If you are not satisfied with our response, you may refer your complaint to the Financial Ombudsman Service.

Are there any compensation arrangements?

Yes. The Financial Services Compensation Scheme (FSCS) has been set up to deal with compensation if firms are unable to meet claims made against them.

For bank deposits the maximum claim that could be made by your SIPP is £85,000.

Further information about the compensation arrangements is available from the Financial Services Compensation scheme at www.fscs.org.uk.

A J Bell includes A J Bell Holdings Limited and its wholly owned subsidiaries A J Bell Management Limited, A J Bell Limited and A J Bell Securities Limited.

A J Bell Management Limited is authorised and regulated by the Financial Services Authority and is the scheme administrator of all A J Bell's Self Invested Personal Pensions (SIPPs). A J Bell Securities Limited is a member of the London Stock Exchange and is authorised and regulated by the Financial Services Authority. It is the plan manager for all of A J Bell's Individual Savings Accounts (ISAs) and provides A J Bell's Dealing Accounts.

Sippdeal, Sippdealxtra and Sippcentre are platforms provided by A J Bell Management Limited. A J Bell Platinum SIPP is provided by A J Bell Management Limited. A J Bell Platinum SSAS is provided by A J Bell Limited.

The companies listed in the adjacent table are all registered in England and Wales at Trafford House, Chester Road, Manchester M32 0RS.

Company	Company Number	VAT Number
A J Bell Holdings Limited	4503206	833 5478 13
A J Bell Management Limited	3948391	759 3531 03
A J Bell Limited	3091664	639 0316 44
A J Bell Securities Limited	2723420	918 4226 21